

**PINELLAS COUNTY LICENSE BOARD
FOR CHILDREN'S CENTERS & FAMILY DAY CARE HOMES**

REGULAR MEETING

June 23, 2021 at 1:30 PM

**Florida Department of Health in Pinellas
8751 Ulmerton Road, Largo, Florida**

Our mission is to protect and promote the health, safety and mental development of children cared for in Children's Centers and Family Child Care Homes in Pinellas County.

I. Call to Order

A. Announcements

II. Consent Agenda

A. Minutes from Board Meeting on March 24, 2021

III. Action Items

A. Approve FY 21 Budget Amendment

B. Approve FY 22 Proposed Budget - Attachment

**C. Approve Factors for Evaluation of Audit Services Request for Proposal (RFP)
& Authorize Public Announcement for RFP - Attachment**

D. Approve Fourteenth Interlocal Agreement - Attachment

E. Approve Draft Renewal of Contract with DCF for 2021-2024 - Attachment

**F. Approve Renewal Agreement for Continued Representation of PCLB by Johnson Pope
Bokor Ruppel & Burns, LLP for FY 2021-2022 - Attachment**

**G. Approve Licenses for 5 New Family Child Care Homes & 1 New Large Family Child Care
Home**

IV. Executive Director's Report - To Be Presented

V. Information Items

A. Increases/Additions to Regulations and Next Steps

B. Update on Unlicensed Care Enforcement

C. Monthly Financial Report

D. Statistical Report Regarding Licensing Activities

E. Compliance Reports

1. Children's Centers Fine Report

2. Family Child Care Homes Fine Report

3. 100 Percent Compliant Inspections in Children's Centers

4. 100 Percent Compliant Inspections in Family Child Care Homes

5. Closed Centers and Homes

VI. Public Comment

The Pinellas County License Board welcomes input from Pinellas County citizens. Persons are advised that if they decide to appeal any decision made at this meeting/hearing, they will need a record of the proceedings, and, for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Please see Policy for Recording Meetings on Page 3.

VII. Staff Anniversaries

VIII. Upcoming Meeting Dates

IX. Adjournment

Notice: This meeting is audio recorded by PCLB

PUBLIC COMMENT POLICY (Revised 10/01/13)

1. Public Comment Procedure for Regular and Special Board Meetings, and Public Hearings:

1. If you wish to speak in front of the Board on either an agenda item or during the open agenda, you must fill out the Public Comment Card and provide it to the designated Board representative. If you do not wish to speak in front of the Board but wish to designate a representative to speak for you or indicate your support, opposition or neutrality on a proposition you must fill out the appropriate section of the Public Comment Card and provide it to the designated Board representative.
2. When your name is called, come to the podium, be recognized by the Chairman, state your name, and make your comment. If you are speaking as a representative of a group or faction, please state the group or faction on whose behalf you are speaking. Comments should be concise and to the point. Supporting documentation may be distributed to the Board. Documents will be filed with the minutes.
3. Individual speakers have up to three minutes.
4. A spokesperson representing a group or faction has up to 5 minutes. In addition to completing the Public Comment Card designating their representative and indicating their support, supporters may stand while the comment is being made.
5. Clapping, heckling, or verbal outbursts in support or opposition to a speaker's comments is discouraged.
6. Repetitious comment(s) are also discouraged. If a speaker is saying what you signed up to say, if you so wish, you may stand during their comment and then decline when your name is called to speak.

Public Comment for Agenda Items and Items not on the Agenda

- Prior to official action by the Board (except for ministerial acts or when the Board is acting in a quasi-judicial capacity) members of the public will be given opportunity to comment.
- In addition, the public will be given the opportunity to comment on items not on the Agenda during the Open Agenda portion of the meeting.

Note:

Comment to the Board does not constitute a formal complaint, is not considered a request for records under the Public Records Act and does not require staff response unless directed to do so by Board.

2. Making a Presentation to the Board:

To make a presentation to the Board lasting longer than the allotted time for public comment on any matter, please contact the Child Care Licensing Program office at 727-507-4857 for an application. All applications must be submitted at least 10 days prior to the Board meeting at which the presentation would occur. Staff will determine whether to grant or deny the request and will set the length of time allotted for the presentation.

3. Process for Decreasing or Increasing Licensing Regulations

Decreases:

- In the event the License Board determines it reasonable to decrease the requirements of any particular standard, it may do so by action of the Board only. However, state regulations (Chapters 65-C and 402) can only be decreased by the state not by county authority.

Increases:

- At a regular or special meeting, the Board will review the proposed increase for the first time. There should be a finding of necessity, not merely desirability. The Board will hear public comment according to the procedure above. Following the meeting if approved, the licensing program must notice the finding, and mail to all licensees the old standard, the proposed new standard, the reason for the change, and a hearing date.
- At the hearing, Board must give an opportunity for all affected persons to present their

views. The Board will hear public comment according to the procedure above.

- The proposed new standard may not be considered (discussed) again by the Board until a meeting at least 90 days after the hearing, at which time, if approved by at least 5/7 of the Board, it shall be adopted. The Board will hear public comment according to the procedure above. During the 90-day period, written public comment may be received and will be forwarded to Board members; however, Board cannot discuss it until the final meeting.
- Any new standard must provide a reasonable effective date. The Pinellas County License Board must provide sufficient notification to providers and must establish a reasonable effective date.
- Substantive changes made during the Final Agency Action would necessitate a new Public Hearing.

4. Policy for Recording

Citizens desiring or requiring a verbatim transcript of the meeting, or needing a transcript for appeal, should, at their own expense, retain a certified court reporter to record the meeting, or the relevant portion of the meeting.

Citizens not needing a verbatim transcript or transcript for appeal may use silent, unobtrusive recording devices to record meetings.

Video cameras may be used to record meetings, but the cameras must be hand-held. Tripods may be used only in the area(s) designated by staff. The designated tripod area will not impede ingress or egress, or the ability of attendees to see the meeting and will be adjusted according to known attendance.

Persons needing an accommodation may request it by calling the Executive Director's office at 727-507-4857 at least two business days prior to the Board meeting.

II. Consent Agenda
A. Minutes from Board Meeting on March 24, 2021

PINELLAS COUNTY LICENSE BOARD
FOR CHILDREN'S CENTERS & FAMILY DAY CARE HOMES

REGULAR BOARD MEETING FOR BOARD MEMBERS
VIRTUAL MEETING ON TEAMS FOR ADVISORY COMMITTEE AND PUBLIC
March 24, 2021 at 6:30 PM

Unapproved Minutes

Our mission is to protect and promote the health, safety, and mental development of children cared for in Children's Centers and Family Child Care Homes in Pinellas County.

The regular Board Meeting of the Pinellas County License Board for Children's Centers and Family Child Care Homes was scheduled and properly noticed for Wednesday, March 24, 2021, at 8751 Ulmerton Road, Largo, Florida, to begin at 6:30 pm.

Board Members Present: Michael Mikurak; Dorothy Duvé; Michael Feeney; Lynn Gibson; Commissioner Patricia Gerard; and Emily Ralston

Board Members Attending Virtually: Celeste Fernandez

Ex-Officio Member Attending Virtually: Brandy Downing

Advisory Committee Members Present Virtually: Lynn Bittner; Richard French; Shelia Haugabook; Elizabeth Krakowski; Nancy McGreevy; Anne Martinelli

Advisory Committee Members Absent: Cynthia Sumter

Attorney Present: Colleen Flynn, Esq.

Staff Members Present: Faith Bornoff, Executive Director; Jorie Massarsky, Supervisor, Centers; Julie Oliver, Supervisor, Family Child Care Homes; Tammy Sharpe, Licensing Specialist

Staff Members Attending Virtually: Hope Williams, Licensing Specialist, Public Comment Volunteer; Lisa Zacharia, Administrative Secretary; Victoria Gilley, General Services Manager; Ivy Than Huynh, Contract Administrator; Olga Chang, Contract Administrator

VII. Call to Order

Mr. Mikurak called the Board meeting to order at 6:39 pm and stated that we have a quorum present. He welcomed back Commissioner Pat Gerard. Mr. Mikurak asked if there were any announcements but there were none.

VIII. Consent Agenda

A. Mr. Mikurak asked for a motion to accept the minutes from November 18, 2020.

Motion: Commissioner Gerard made a motion to accept the minutes. Mr. Feeney seconded the motion and consent agenda passed unanimously.

IX. Action Items

A. Increases/Additions to Regulations

1. Increase fee for Children's Center License

Ms. Flynn stated that PCLB has not increased its regulations for about ten years, other than when the Department of Children and Families has increased state regulations, which we must meet, and explained that we need a finding of necessity in order to increase them. Then, at least five out of seven Board members have to believe it's a finding of necessity and not just preferential that the regulation be increased. After that, we have to mail notice of the old regulation, the new regulation and the finding of necessity. Next we have to have a hearing so the affected people have the opportunity to make comments. Our Public Hearing would be on June 23, 2021, which is the date of our next Board meeting. It then has to sit silent for 90 days. Following that, we can have our final vote on September 22, 2021. If the Board wants to go forward with it, we would have to have the five out of seven vote in favor of the increase. Then we will mail a notice out about the new standard and its effective date. The proposal is for the effective date to be November 1, 2021. PCLB has not increased its fees in approximately 10 years. We have changed regulations based on state regulations during that time, but we haven't had to go through a cumbersome process like this because we hadn't changed regulations in Pinellas to exceed state regulations. Ms. Flynn asked if there were any questions. Ms. Bornoff asked the Board members to look at the Action Item A-Part I packet and explained that it is a comparison of fees in Pinellas, fees in other counties and DCF's fees. There is one for Centers and one for Homes and then there is our proposal. The first Action Item is to increase the license fee by \$25, bringing Centers to \$75. The finding of necessity is the cost of doing business has increased and we need the increase to fund these additional costs. Our salaries, mileage, insurance and materials have all gone up. Funding from DCF has not increased since 2006. We have a contract with them to enact regulations in our area and they do fund us but not enough. Mr. Mikurak asked if we raise fees slightly, how much we've accomplished for the budget. Ms. Massarsky stated there are 250 preschools and 117 before and after school facilities, so 367 centers which would create \$9,175 more income. Ms. Duvé stated she would like to raise the fees even higher. There was discussion about what the shortfall is and if we will still be short after raising fees and by how much. Ms. Bornoff said we were concerned with going up too much since it's been so long and it may be better to bump it up now and not do it again for another 5 year. Ms. Gibson suggested raising Homes less than was proposed by increasing by \$40 rather than \$50. Board members and staff discussed different variables to possibly raise fees higher for Large Family Child Care Homes versus Regular Homes and explained that Hillsborough County charges much higher fees than Pinellas County. They discussed the Public Hearing on June 23, and that it will sit silent for 90 days thereafter, so people can think about it during that time before going into effect November 1. Mr. Mikurak stated they would like to increase the licensing fee higher than we proposed. Ms. Flynn asked that the Board start by voting on Item A1-Centers.

Motion: Ms. Ralston made a motion to adopt the finding of necessity in its entirety as set forth in the Board Memorandum and to approve the proposed change to the regulation to increase fees to \$100 plus \$1 per child. Ms. Duvé seconded the motion and it passed unanimously. Mr. Mikurak asked if there were any public comments and there were none.

2. To add a new regulation providing for a fee for a non-mandatory preliminary inspection of a possible location for a Children's Center

Ms. Bornoff explained this fee would be charged to people who want a preliminary inspection of the site of a new Center. Ms. Massarsky explained everything that's involved in preliminary inspections for Licensing Specialists. She also stated that there would be increased technical assistance and paperwork given if a fee was charged moving forward. Ms. Duvé expressed she feels the fee should be \$50. Ms. Bornoff told the Board members group what other counties charge for this service.

Motion: Ms. Duvé made a motion to approve the proposed new regulation instituting the fee, setting the fee at \$50 and adopting the finding of necessity in its entirety as set forth in the Board Memorandum. Commissioner Gerard seconded the motion and it passed unanimously.

Comment/question from Lynn Bittner, Advisory Committee member: If new people decide they want to move forward with that site, can the charge be taken off the licensing fee? Mr. Mikurak asked why we would give it

back if the service had already been provided. Mr. Feeney said he felt if we were talking about regular homes it would be different. No further comments were made.

- 3. To add a new regulation providing for a fee for Children's Centers to file a Petition for Variance or Waiver**
Ms. Bornoff explained Variances and Waivers to the Board. She stated we currently charge nothing to Providers for filing Variances/Waivers or Dispositions, but we have to pay about \$600 to cover Department of State fees and legal advice each time.

Motion: Ms. Fernandez made a motion to approve the finding of necessity in its entirety as set forth in the Board Memorandum and to approve the proposed new regulation to institute a fee of \$100 for Variances/Waivers. Commissioner Gerard seconded the motion and it passed unanimously.

- 4. To add a new regulation requiring a Children's Center Director who has not been a Director in Pinellas County within the previous 12 months to attend PCLB's "Pinellas Director Basics" training within 90 days of hire**

Ms. Bornoff explained that the class would be a new requirement and a new class for Pinellas County. The state of Florida Director Credential class does not teach everything Directors need to know. The class would help new Directors be more successful and avoid violations.

Motion: Ms. Ralston made a motion to approve the finding of necessity in its entirety as set forth in the Board Memorandum and the proposed new regulation requiring that a Children's Center Director who has not been a Director in Pinellas County within the previous 12 months take Pinellas Director Basics within 90 days of hire. Mr. Feeney seconded the motion and it passed unanimously.

- 5. To increase the fee for a Family Child Care License**

Ms. Bornoff stated we are proposing increasing the regular Homes license fee to \$50. There are 245 homes and there can be up to six children in a regular home. It was proposed by Mr. Feeney to increase the fee to \$75 and the large home to \$100.

Motion: Ms. Duvé made a motion to approve the finding of necessity in its entirety as set forth in the Board Memorandum and to approve the proposed change to the regulation which would increase the Home license fee to \$75. Ms. Ralston seconded the motion. It passed by a 6-1 margin with Ms. Gibson opposing.

- 6. To increase the fee for Large Family Child Care License**

The license fee is currently \$50. Staff proposed to increase it to \$100. Ms. Gibson explained that requirements are much higher for a large home than a regular, plus it costs more to run because they have to have an employee. She added there are providers that would not want this increase.

Motion: Mr. Feeney made a motion to approve the finding of necessity in its entirety as set forth in the Board Memorandum and to approve the proposed change in the regulation to increase the license fee for a Large Home to \$100. Commissioner Gerard seconded the motion and it passed unanimously.

- 7. To add a new regulation requiring "Prospective Provider Training" if the applicant has not been a licensed Family Child Care Home operator in Pinellas County in the past two years**

Staff explained that its recommendation is to make Prospective Provider Training a requirement. The charge is currently \$25 and provides all necessary paperwork, regulations, and information about inspections and the Clearinghouse.

Motion: Commissioner Gerard made a motion to approve the finding of necessity in its entirety as set forth in the Board Memorandum and to approve the proposed new regulation to require Prospective Provider training. Ms. Fernandez seconded the motion and it passed unanimously.

8. To add a new regulation providing for a fee for filing a petition for a Variance or Waiver for Family Child Care Homes

Staff explained that this is the same rationale for the variance/waivers as the cost for each as the same as it is for Centers. We have not had a need for this so far but there is a possibility that a Home will want to petition for a Variance/Waiver.

Motion: Commissioner Gerard made the motion to approve the finding of necessity in its entirety as set forth in the Board Memorandum and to approve the proposed new regulation to charge a fee for filing a petition for a Variance or Waiver for Family Child Care Homes in the amount of \$100. Mr. Feeney seconded the motion and it passed unanimously.

9. To add a new regulation providing for a fee to add overnight care at any time other than initial license or a renewal license for a Family Child Care Home

Staff explained that this proposed new regulation pertains to Homes adding overnight care mid licensing cycle and the requirements thereof. If a Home adds overnight care mid-cycle, it requires an additional inspection which has added costs such as mileage, etc. in addition to staff time.

Motion: Mr. Feeney made a motion to approve the finding of necessity as set forth in its entirety in the Board Memorandum and to approve the proposed new regulation to add a \$25 fee to add overnight care mid-cycle. Ms. Duvé seconded the motion and it passed unanimously.

B. Accept and Approve Audit Presentation by Dana Powell, Thomas Howell Ferguson

Ms. Powell thanked Ms. Gilley and Ms. Bornoff for all their help throughout the audit process. The firm issued an unmodified opinion on the financial statements this year which means they are fairly presented and in accordance with accounting principles. They did not note any deficiencies in internal control or instances of non-compliance. Overall, these were good reports and they did not propose adjusting any journal entries. The statements shared with the Board are in draft format but Ms. Powell stated they will get everything dated March 23, 2021, remove the draft watermark, get the firm's signature, and send 27 bound copies over to PCLB. Ms. Powell asked if there were any questions but there were none. Mr. Mikurak asked for a motion to accept and approve the audit.

Motion: Commissioner Gerard made a motion to accept and approve the audit. Ms. Duvé seconded the motion and it passed unanimously.

Mr. Mikurak asked if anyone on the Board needed to have any discussion with the auditor, but no Board members asked.

C. Approve Licenses for 2 new Children's Centers

Ms. Massarsky stated we are recommending 2 new Centers for full licensure. Jump Start Preschool is actually owned by a Home provider in South St. Pete who purchased it. Southwest Preschool is a new Center run by the City of Largo. They each have had 3 perfect inspections during the temporary permit period. We are asking that you approve them for full licensure.

Motion: Ms. Ralston made a motion to approve the 2 new Children's Centers. Commissioner Gerard seconded the motion and it passed unanimously.

D. Approve Licenses for 4 New Family Child Care Homes

Ms. Oliver stated we are recommending 4 Homes for regular licenses. The first 2 moved and the last 2 are brand new. We are very confident recommending these homes for full licensure.

Motion: Commissioner Gerard made a motion to approve the 4 new Homes for full licensure. Ms. Gibson seconded the motion and it passed unanimously.

IV. Executive Director's Report

Ms. Bornoff is happy to report a downward trend in COVID child care closures and we have also been able to complete on-site inspections again. Our staff continues to perform much of their work remotely and spends little time in the office. We hope they are back in the office soon so we can get back to normal. Our staff assisted child care providers age 65+ in getting COVID vaccines. We were able to schedule about 55 providers at 3 different centers. Our new Classification Summary, to incorporate Regulations released in 2019 by DCF was on hold due to COVID and they are getting back to that now. Tammy Sharpe, our newest Licensing Specialist, is almost done with her training and will be receiving her full caseload in May. Ms. Gibson said Ms. Sharpe was at her home a day earlier and it was a pleasure to have her. Since the November Board meeting, Ms. Hope Williams, who is in the public comment room during this meeting, was the successful candidate to have unlicensed care investigations added to her duties. She will be working with any unlicensed Homes and Centers to obtain background screening or become exempt. It's one more step to making Pinellas County safer for our children.

V. Information Items

Mr. Mikurak asked if there were any comments regarding Information Items. Ms. Duvé said there were a lot of \$500 fines this go-around. Mr. Feeney asked if there should be a column for how many infractions a Center has had. Ms. Bornoff said we do track that in CARES. Ms. Massarsky said there is a number that we use to revoke a license. Ms. Duvé asked about the child that was spotted outside by a by-stander. Ms. Oliver said the child was ok and the family stayed with that provider.

VI. Public Comment

Mr. Mikurak asked if there were any public comments but there were none. He then congratulated PCLB on the audit. Ms. Ralston said she was grateful because even though there were a lot of changes to child care due to COVID, providers still received so much guidance from PCLB.

VII. Staff Anniversaries

Ms. Bornoff reported that we are celebrating 4-year anniversaries for Cindy Odette and Elise Bishop; Cindy Blakley is celebrating her 13-year anniversary; Kathi Merino is celebrating 6 years; Julie Oliver is celebrating 20 years; Debbie Hunt is celebrating 26 years.

Mr. Mikurak stated that unless there was any other business, the Board meeting is adjourned. Ms. Flynn inquired if two members of the Advisory Board were present. Ms. Haugabook said she was present, but Ms. Sumter was not present.

IX. Adjournment

Meeting was adjourned at 8:06 pm.

Respectfully submitted,

Celeste Fernandez, Secretary

III. Action Items
A. Approve FY 21 Budget Amendment

PINELLAS COUNTY LICENSE BOARD

REVENUE & EXPENSE BUDGET
 REPORT

10/01/20 - 09/30/21 (FY2021)

ALL FUND SUMMARY

ACCOUNT	ANNUAL BUDGET	Amendment 1	Amendment 2	Proposed Amendment 3	Amended BUDGET
TOTAL SALARIES	631,731	0	(54)	(8,627)	623,050
FICA/MEDICARE	48,327	0	(0)	(0)	48,327
RETIREMENT	63,173	0	0	0	63,174
HEALTH/LIFE/DIS	339,751	0	1	(12,000)	327,752
TOTAL FRINGE BENEFITS	451,251	0	1	(12,000)	439,252
TOTAL SALARY AND BENEFITS	1,082,982	0	(53)	(20,627)	1,062,303
TELEPHONE	4,634	0	0	864	5,498
CELLULAR PHONES	6,930	0	0	2,666	9,596
AIR CARDS	0	0	0	0	0
POSTAGE	1,000	0	0	0	1,000
PRINTING	2,000	0	0	0	2,000
TRAVEL	18,372	0	0	0	18,372
EDUCATIONAL MATERIALS	200	0	0	0	200
OFFICE SUPPLIES	6,847	0	0	0	6,847
INFO. TECHNOLOGY	300	0	0	0	300
RENT- EQUIPMENT (COPIER)	2,100	0	0	0	2,100
SUBSCRIPTIONS/DUES	175	0	0	0	175
EQUIPMENT - COMPUTERS	3,000	0	0	18,000	21,000
CONTRACTUAL- Audit	22,000	0	0	0	22,000
CONTRACTUAL- Legal Fees	20,737	0	0	0	20,737
CONTRACTUAL- Advertising	800	0	0	0	800
CONTRACTUAL-Janitorial	4,733	0	0	0	4,733
UTILITIES	12,011	0	0	0	12,011
FINGERPRINT	149	0	0	0	149
HR ASSESSMENT FEE	3,984	12	53	0	4,049
Misc/Conference	1,507	0	0	(903)	604
TOTAL OPERATING	111,479	12	53	20,627	132,171
ADMIN. COST- FDOH In-Kind	170,102	0	0	0	170,102
ADMIN. COST JWB 17%	91,721	0	0	0	91,721
TOTAL ADMIN. COST	238,452	0	0	0	261,823
ALL FUND TOTAL EXPENSES	1,432,913	12	(0)	0	1,456,296
REVENUE SOURCES (Received)					
JWB	767,817				767,817
DCF	282,121				282,121
FDOH	122,139				122,139
FDOH In-Kind	170,102				170,102
LB FEES & FINES	111,669				111,669
FUND BALANCE	22,927				22,927
ALL FUND TOTAL REVENUE	1,476,775				1,476,775

Used funds available from salary & fringe from vacant funded position to fund: 1 existing position from Fines & Fees along with 1 OPS clerk to support the unlicensed care (starting 07/01/2021). In addition, these funds will cover new computers for staff. Expected increase in RETIREMENT is 10% to 10.82% starting 07/01/2021. Lastly, expected minimum hourly rate for all state employees is increasing to \$13 starting 07/01/2021. Total Admin cost was increased from 26.52% to 29.90% this year.

- B. Approve FY 22 Proposed Budget - Attachment
- C. Approve Factors for Evaluation of Audit Services Request for Proposal (RFP) & Authorize Public Announcement for RFP - Attachment
- D. Approve Fourteenth Interlocal Agreement - Attachment
- E. Approve Draft Renewal of Contract with DCF for 2021-2024 - Attachment
- F. Approve Renewal Agreement for Continued Representation of PCLB by Johnson Pope Bokor Ruppel & Burns, LLP for FY 2021-2022 - Attachment (this is for gap and 21-22)
- G. Approve Licenses for 5 New Family Child Care Homes
Recommended Action: Approve

Provider Name	Address	Capacity
Katrina Asima	6990 52 nd Way N., Pinellas Park 33781	6
Theresa Falzone	4550 67 th Ave N., Pinellas Park 33781	8
Terri Williams	3127 Vernon Terrace, Largo 33770	8
Carmen Figueroa	5286 28 th Ave. N., St. Petersburg 33710	6
Maribel Collazo	9201 53 rd Way N., Pinellas Park 33782	8

- Approve Licenses for 1 New Large Family Child Care Home
Recommended Action: Approve

Provider Name	Address	Capacity
Deanna Reyome (LFCCH)	5550 102 nd Ave. N., Pinellas Park 33782	12

IV. Executive Director's Report - To Be Presented

V. Information Items

- A. Increases/Additions to Regulations and Next Steps
- B. Update on Unlicensed Care Enforcement

C. Monthly Financial Report

PINELLAS COUNTY LICENSE BOARD

REVENUE & EXPENSE BUDGET REPORT

ALL FUND SUMMARY

10/01/20 - 09/30/21 (FY2021)

3 Pay Periods

ACCOUNT	ANNUAL	Amended		OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	
	BUDGET	Amnd 1	Amnd 2										BUDGET
TOTAL SALARIES	631,731	0	(53)	631,678	24,458.63	43,219.70	65,274.11	43,711.80	43,845.97	43,980.14	43,980.14	43,980.14	43,980.14
FICA/MEDICARE	48,327	0	(0)	48,327	1,871.09	3,306.31	4,993.47	3,343.95	3,354.22	3,364.48	3,364.48	3,364.48	3,364.48
RETIREMENT	63,173	0	0	63,173	2,445.86	4,321.97	6,527.41	4,371.18	4,384.60	4,398.01	4,398.01	4,398.01	4,398.01
HEALTH/LIFE/DIS	339,751	0	1	339,752	12,883.77	21,789.05	23,498.08	24,818.26	24,818.23	25,857.18	24,818.11	24,482.89	22,608.53
TOTAL FRINGE BENEFITS	451,251	0	1	451,252	17,200.72	29,417.33	35,018.96	32,533.39	32,557.04	33,619.67	32,580.60	32,245.38	30,371.02
TOTAL SALARY AND BENEFITS	1,082,982	0	(52)	1,082,931	41,659.35	72,637.03	100,293.07	76,245.19	76,403.01	77,599.81	76,560.74	76,225.52	74,351.16
TELEPHONE	4,634	0	0	4,634	0.16	369.72	369.72	369.72	0.00	750.50	107.57	550.33	0.00
CELLULAR PHONES	6,930	0	0	6,930	0.00	0.00	0.00	0.00	3,462.74	935.99	760.61	737.60	0.00
AIR CARDS	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
POSTAGE	1,000	0	0	1,000	0.00	0.00	67.83	0.00	0.00	9.25	0.99	0.00	0.00
PRINTING	2,000	0	0	2,000	0.00	0.00	876.10	0.00	0.00	0.00	0.00	0.00	0.00
TRAVEL	18,372	0	0	18,372	49.39	875.74	901.10	1,004.34	761.82	1,338.53	1,164.11	1,233.06	0.00
EDUCATIONAL MATERIALS	200	0	0	200	0.00	0.00	0.00	0.00	0.00	0.00	0.00	193.69	0.00
OFFICE SUPPLIES	6,847	0	0	6,847	806.93	401.22	635.98	605.96	338.67	227.50	448.50	215.53	0.00
INFO. TECHNOLOGY	300	0	0	300	0.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	0.00
RENT- EQUIPMENT (COPIER)	2,100	0	0	2,100	0.00	134.16	0.00	252.75	131.42	55.02	70.53	70.53	0.00
SUBSCRIPTIONS/DUES	175	0	0	175	175.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
EQUIPMENT - COMPUTERS	3,000	0	0	3,000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL- Audit	22,000	0	0	22,000	0.00	0.00	0.00	0.00	0.00	0.00	21,000.00	0.00	0.00
CONTRACTUAL- Legal Fees	20,737	0	0	20,737	0.00	336.00	1,995.00	777.00	0.00	1,701.00	5,502.00	1,699.50	0.00
CONTRACTUAL- Advertising	800	0	0	800	0.00	0.00	108.25	0.00	0.00	183.83	0.00	0.00	0.00
CONTRACTUAL-Janitorial	4,733	0	0	4,733	0.00	394.38	394.38	394.38	394.38	394.38	394.38	394.38	0.00
UTILITIES	12,011	0	0	12,011	0.76	1,061.78	825.45	1,059.39	816.80	1,034.41	1,018.33	930.18	0.00
FINGERPRINT	149	0	0	149	0.00	0.00	0.00	37.25	0.00	0.00	0.00	0.00	0.00
HR ASSESSMENT FEE	3,984	12	53	4,049	0.00	1,021.03	0.00	0.00	1,021.03	0.00	0.00	1,021.03	0.00
Misc/Conference	1,507	0	0	1,507	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OPERATING	111,479	12	53	111,544	1,032.24	4,619.03	6,198.81	4,525.79	6,951.86	6,655.41	30,492.02	7,070.83	0.00
ADMIN. COST- FDOH In-Kind	170,102	0	0	170,102	8,329.14	14,201.32	19,581.03	15,140.83	15,161.19	15,492.20	15,181.53	15,081.29	14,520.86
ADMIN. COST JWB 17%	91,721	0	0	91,721	4,127.01	7,517.16	10,406.60	7,656.48	7,683.31	7,710.14	7,710.13	7,710.14	7,710.14
TOTAL ADMIN. COST	238,452	0	0	261,823	12,456.15	21,718.47	29,987.63	22,797.31	22,844.50	23,202.34	22,891.66	22,791.43	22,231.00
ALL FUND TOTAL EXPENSES	1,432,913	12	1	1,456,297	55,147.73	98,974.53	136,479.50	103,568.29	106,199.37	107,457.57	129,944.42	106,087.79	96,582.16
REVENUE SOURCES (Received)													
JWB	767,817			767,817	29,044.40	53,778.53	74,602.03	55,162.63	58,517.30	56,436.05	55,743.77	56,422.23	53,063.88
DCF	282,121			282,121	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FDOH	122,139			122,139	5,193.42	10,004.23	13,317.06	10,168.28	10,066.06	11,306.44	10,200.46	10,088.40	9,457.82
FDOH In-Kind	170,102			170,102	8,329.14	14,201.32	19,581.03	15,140.83	15,161.19	15,492.20	15,181.53	15,081.29	14,520.86
LB FEES & FINES	111,669			111,669	9,125.00	5,475.00	11,030.00	6,566.00	0.00	0.00	0.00	0.00	0.00
FUND BALANCE	22,927			22,927	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ALL FUND TOTAL REVENUE	1,476,775			1,476,775	51,691.96	83,459.08	118,530.12	87,037.74	83,744.56	83,234.69	81,125.76	81,591.92	77,042.57

**JULY-SEPTEMBER
CONTINUES ON NEXT PAGE**

PINELLAS COUNTY LICENSE BOARD
ALL FUND SUMMARY

REVENUE & EXPENSE BUDGET REPORT

10/01/20 - 09/30/21 (FY2021)

3 Pay periods

ACCOUNT	ANNUAL	Amended		3 Pay periods				ALL FUNDS	AVAILABLE	%	PROJECTED	Lapse Factor	
	BUDGET	Amnd 1	Amnd 2	BUDGET	JULY PROJECTED	AUGUST PROJECTED	SEPTEMBER PROJECTED	SEPTEMBER Accrual	SPENT 3/31/2020	BALANCE	SPENT		and SPENT BALANCE
TOTAL SALARIES	631,731	0	(53)	631,678	65,567.70	43,980.14	43,711.80	21,855.90	571,546.31	60,131.79	90.48%	571,546.31	60,131.79
FICA/MEDICARE	48,327	0	(0)	48,327	5,015.93	3,364.48	3,343.95	1,671.98	43,723.29	4,604.04	90.47%	43,723.29	4,604.04
RETIREMENT	63,173	0	0	63,173	6,556.77	4,398.01	4,371.18	2,185.59	57,154.63	6,018.51	90.47%	57,154.63	6,018.51
HEALTH/LIFE/DIS	339,751	0	1	339,752	25,869.18	22,608.51	22,608.51	11,304.26	287,964.55	51,787.42	84.76%	287,964.55	51,787.42
TOTAL FRINGE BENEFITS	451,251	0	1	451,252	37,441.88	30,371.00	30,323.64	15,161.82	388,842.47	62,409.97	86.17%	388,842.47	62,409.97
TOTAL SALARY AND BENEFITS	1,082,982	0	(52)	1,082,931	103,009.58	74,351.14	74,035.44	37,017.72	960,388.78	122,541.76	88.68%	960,388.78	122,541.76
TELEPHONE	4,634	0	0	4,634	0.00	0.00	0.00	0.00	2,517.72	2,116.28	54.33%	2,517.72	2,116.28
CELLULAR PHONES	6,930	0	0	6,930	0.00	0.00	0.00	0.00	5,896.94	1,033.06	85.09%	5,896.94	1,033.06
AIR CARDS	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	0.00	0.00
POSTAGE	1,000	0	0	1,000	0.00	0.00	0.00	0.00	78.07	921.93	7.81%	78.07	921.93
PRINTING	2,000	0	0	2,000	0.00	0.00	0.00	0.00	876.10	1,123.90	43.81%	876.10	1,123.90
TRAVEL	18,372	0	0	18,372	0.00	0.00	0.00	0.00	7,328.09	11,043.91	39.89%	7,328.09	11,043.91
EDUCATIONAL MATERIALS	200	0	0	200	0.00	0.00	0.00	0.00	193.69	6.31	96.85%	193.69	6.31
OFFICE SUPPLIES	6,847	0	0	6,847	0.00	0.00	0.00	0.00	3,680.29	3,166.71	53.75%	3,680.29	3,166.71
INFO. TECHNOLOGY	300	0	0	300	0.00	0.00	0.00	0.00	175.00	125.00	58.33%	175.00	125.00
RENT- EQUIPMENT (COPIER)	2,100	0	0	2,100	0.00	0.00	0.00	0.00	714.41	1,385.59	34.02%	714.41	1,385.59
SUBSCRIPTIONS/DUES	175	0	0	175	0.00	0.00	0.00	0.00	175.00	0.00	100.00%	175.00	0.00
EQUIPMENT - COMPUTERS	3,000	0	0	3,000	0.00	0.00	0.00	0.00	0.00	3,000.00	0.00%	0.00	3,000.00
CONTRACTUAL- Audit	22,000	0	0	22,000	0.00	0.00	0.00	0.00	21,000.00	1,000.00	95.45%	21,000.00	1,000.00
CONTRACTUAL- Legal Fees	20,737	0	0	20,737	0.00	0.00	0.00	0.00	12,010.50	8,726.50	57.92%	12,010.50	8,726.50
CONTRACTUAL- Advertising	800	0	0	800	0.00	0.00	0.00	0.00	292.08	507.92	36.51%	292.08	507.92
CONTRACTUAL-Janitorial	4,733	0	0	4,733	0.00	0.00	0.00	0.00	2,760.66	1,972.34	58.33%	2,760.66	1,972.34
UTILITIES	12,011	0	0	12,011	0.00	0.00	0.00	0.00	6,747.10	5,263.91	56.17%	6,747.10	5,263.91
FINGERPRINT	149	0	0	149	0.00	0.00	0.00	0.00	37.25	111.75	25.00%	37.25	111.75
HR ASSESSMENT FEE	3,984	12	53	4,049	0.00	0.00	0.00	0.00	3,063.09	985.48	75.66%	3,063.09	985.48
Misc/Conference	1,507	0	0	1,507	0.00	0.00	0.00	0.00	0.00	1,507.00	0.00%	0.00	1,507.00
TOTAL OPERATING	111,479	12	53	111,544	0.00	0.00	0.00	0.00	67,545.99	43,997.59	60.56%	67,545.99	43,997.59
ADMIN. COST- FDOH In-Kind	170,102	0	0	170,102	19,990.18	14,520.86	14,457.92	7,240.07	188,898.41	(18,796.41)	111.05%	188,898.41	(18,796.41)
ADMIN. COST JWb 17%	91,721	0	0	91,721	10,809.69	7,710.13	7,656.46	3,828.23	98,235.63	(6,514.63)	107.10%	98,235.63	(6,514.63)
TOTAL ADMIN. COST	238,452	0	0	261,823	30,799.86	22,230.99	22,114.39	11,068.30	287,134.03	(25,311.03)	109.67%	287,134.03	(25,311.03)
ALL FUND TOTAL EXPENSES	1,432,913	12	1	1,456,297	133,809.44	96,582.14	96,149.83	48,086.02	1,315,068.79	141,228.31	90.30%	1,315,068.79	141,228.31
REVENUE SOURCES (Received)													
JWB	767,817			767,817	74,396.09	53,063.86	52,694.49	26,347.24	699,272.50	68,544.50	91.07%	699,272.50	68,544.50
DCF	282,121			282,121	0.00	0.00	0.00	0.00	0.00	282,121.00	0.00%	0.00	282,121.00
FDOH	122,139			122,139	12,867.30	9,457.82	9,457.82	4,728.91	126,314.06	(4,175.06)	103.42%	126,314.06	(4,175.06)
FDOH In-Kind	170,102			170,102	19,990.18	14,520.86	14,457.92	7,240.07	188,898.41	(18,796.41)	111.05%	188,898.41	(18,796.41)
LB FEES & FINES	111,669			111,669	0.00	0.00	0.00	50.00	32,246.00	79,423.00	28.88%	32,246.00	79,423.00
FUND BALANCE	22,927			22,927	0.00	0.00	0.00	0.00	0.00	22,927.00	0.00%	0.00	22,927.00
ALL FUND TOTAL REVENUE	1,476,775			1,476,775	107,253.57	77,042.54	76,610.23	38,366.22	1,046,730.97	430,044.03	70.88%	1,046,730.97	430,044.03

D. Statistical Report Regarding Licensing Activities

Statistical Report for May 2021

	HOMES				CHILDREN'S CENTERS							
	FDCH		LFDCH		Preschool		B/A School		Exempt		Nonpublic	
	#	capacity	#	capacity	#	capacity	#	capacity	#	capacity	#	capacity
Previous Months Totals												
Monthly Activity	244	1724	22	262	248	22246	120	18981	3	213	10	417
1. Temporary Permits 1st Time TP	1	8	1	12	1	169						
2. Capacity Change - current licenses New capacity began												
3. Closed - # with capacity	-5	-32	0	0	-5	-442						
4. Corrections - from previous reports Explain below*												
Total Capacity	240	1700	23	274	244	21973	120	18981	3	213	10	417
Monthly Tally Sheet Summary	Homes	FDCH	LFDCH	CC	Infant Centers							
Total Number	263	240	23	377	130							
Total Capacity	1974	1700	274	41584	2490							
1. Licensing												
a. Pre-licensing inspections	3			2								
b. - e. Inspections/ Re-checks	58			138								
f. TA/Consultation	4			8								
g. Unlicensed care investigations	3			0								
h. Children's Records (only)				0								
i. Renewal licenses issued	22			38								
2. Enforcement												
a. Complaints	0			20								
b. Fines administered	1			11								
c. Conferences	0			1								
d. Intent to deny/suspend/revoke	0			0								
e. - f. Hearings	0			0								
3. Training Presented												
a. Number of trainings	1			1								
b. Number of hours	3			4								
4. Training Taken												
a. Number of trainings	0											
b. Number of hours	0											
5. Health Inspections												
a. Food				89								

E. Compliance Reports
1. Children's Centers Fine Report

Provider	Fine Class	Reason	Date of Fine	Fine	Amt Paid	Date Paid	Violations in the last 2 years	Fines in the last 2 years
Oakhurst Learning Center	1S	Physical discipline was used when a staff member pushed a school age child to the ground	3/9/2021	\$300.00	300.00	3/18/2021	Class 1: 1 Class 2: 0 Class 3: 0	1 0 0
Gladden Park Rec	2	Daily Attendance: inaccurate recording	3/10/2021	\$50.00	50.00	3/29/2021	Class 1: 0 Class 2: 4 Class 3: 1	0 1 0
YMCA Forest Lakes	3	Personnel: incomplete 5 year employment history check	3/10/2021	\$25.00	25.00	3/24/2021	Class 1: 0 Class 2: 7 Class 3: 15	0 1 1
North Bay Christian Church Preschool	3	Safe Sleep/Shaken Baby Syndrome training not completed timely	3/30/2021	\$25.00	25.00	3/30/2021	Class 1: 0 Class 2: 10 Class 3: 43	0 0 2
North Bay Christian Church Preschool	3	Training: Required training to be in Infant or Toddler classrooms was not completed timely	3/30/2021	\$25.00	25.00	3/30/2021	See Above	See Above
North Bay Christian Church Preschool	2	Refrigerator in the toddler classroom was not kept within required temperature	3/30/2021	\$50.00	\$50.00	3/30/2021	See Above	See Above
North Bay Christian Church Preschool	3	Chr: Incomplete Enrollment Forms	3/30/2021	\$25.00	25.00	3/30/2021	See Above	See Above
North Bay Christian Church Preschool	3	Diapering Practices-items not related to diapering were on the diapering table	3/30/2021	\$25.00	25.00	3/30/2021	See Above	See Above
Wonder Kidz	2	Inappropriate discipline that was not part of the children's center discipline policy was used	3/30/2021	\$50.00	50.00	3/30/2021	Class 1:0 Class 2: 15 Class 3: 41	0 3 0
Saint Petersburg Christian School	1S	Physical discipline was used when a teacher grabbed a child leaving marks on their arm	3/31/2021	\$500.00	500.00	4/14/2021	Class 1: 1 Class 2: 3 Class 3: 2	1 1 0
Saint Petersburg Christian School	2	Inappropriate discipline that was not part of the children's center discipline policy was used	3/31/2021	\$50.00	50.00	4/14/2021	See Above	See Above
YMCA -Mt Vernon	1S	A child left the children's center without staff knowledge	3/31/2021	\$500.00	500.00	3/31/2021	Class 1: 2 Class 2: 2 Class 3: 4	2 0 0

Provider	Fine Class	Reason	Date of Fine	Fine	Amt Paid	Date Paid	Violations in the last 2 years	Fines in the last 2 years
Here We Grow	2	Adult-Child Ratio was not maintained in the 3/4's classroom	4/7/2021	\$60.00	\$60.00	4/13/2021	Class 1: 0 Class 2: 14 Class 3: 31	0 7 0
Here We Grow	2	There was a lack of supervision when a child was bitten more than once in a day in a classroom	4/7/2021	\$50.00	\$50.00	4/13/2021	See Above	See Above
Lealman YMCA Preschool	2	Supervision -a staff person was unaware that a child was left in the classroom when the class went outside	4/9/2021	\$50.00	\$50.00	4/15/2021	Class 1: 2 Class 2: 15 Class 3: 26	2 2 1
YMCA Woodlawn	2	Supervision -the adult/child ratio was not met, L.S. observed 1 staff to 43 children 3yrs - SA	4/13/2021	\$50.00	\$50.00	4/13/2021	Class 1: 0 Class 2: 10 Class 3: 12	0 3 0
KinderCare 885	3	Chr- incomplete child enrollment form	4/22/2021	\$25.00	\$25.00	5/17/2021	Class 1: 0 Class 2: 6 Class 3: 28	0 2 1
KinderCare 216	3	Personnel: DCF clock hours not started within required timeframe	4/20/2021	\$30.00	\$30.00	5/14/2021	Class 1: 2 Class 2: 6 Class 3: 34	2 2 3
Walsingham Wee	2	Chr: Expired Immunization Records	4/20/2021	\$30.00	\$30.00	5/6/2021	Class 1: 0 Class 2: 5 Class 3: 36	0 3 4
Walsingham Wee	2	Daily Attendance: Closing Log was not properly documented	4/20/2021	\$50.00	\$50.00	5/6/2021	See Above	See Above
Christian Way Academy	3	Personnel: Expired Acknowledgement Form	4/22/2021	\$25.00	\$25.00	5/6/2021	Class 1: 0 Class 2: 3 Class 3: 14	0 2 1
Christian Way Academy	2	Playground fence is less than 4 feet tall in one area	4/22/2021	\$50.00	\$50.00	5/6/2021	See Above	See Above
Here We Grow	2	Daily Attendance was not recorded accurately	4/22/2021	\$50.00	\$50.00	5/3/2021	See Above	See Above
KinderCare 885	3	Chr- incomplete child enrollment form	4/22/2021	\$25.00	\$25.00	5/17/2021	Class 1: 0 Class 2: 6 Class 3: 28	0 2 1
KinderCare 216	3	Personnel: DCF clock hours not started within required timeframe	4/20/2021	\$30.00	\$30.00	5/14/2021	Class 1: 2 Class 2: 6 Class 3: 34	2 2 3

Provider	Fine Class	Reason	Date of Fine	Fine	Amt Paid	Date Paid	Violations in the last 2 years	Fines in the last 2 years
Walsingham Wee	2	Chr: Expired Immunization Records	4/20/2021	\$30.00	\$30.00	5/6/2021	Class 1: 0 Class 2: 5 Class 3: 36	0 3 4
Walsingham Wee	2	Daily Attendance: Closing Log was not properly documented	4/20/2021	\$50.00	\$50.00	5/6/2021	See Above	See Above
Christian Way Academy	3	Personnel: Expired Acknowledgement Form	4/22/2021	\$25.00	\$25.00	5/6/2021	Class 1: 0 Class 2: 3 Class 3: 14	0 2 1
Christian Way Academy	2	Playground fence is less than 4 feet tall in one area	4/22/2021	\$50.00	\$50.00	5/6/2021	See Above	See Above
Here We Grow	2	Daily Attendance was not recorded accurately	4/22/2021	\$50.00	\$50.00	5/3/2021	See Above	See Above
The Learning Experience-Clearwater	3	Personnel: Safe Sleep Training not completed within required timeframe	4/23/2021	\$25.00	\$25.00	5/11/2021	Class 1: 1 Class 2: 4 Class 3: 45	1 0 4
The Learning Experience-Clearwater	3	Chr: Incomplete Emergency Medical Release Form	4/23/2021	\$25.00	\$25.00	5/11/2021	See Above	See Above
The Learning Experience-Clearwater	3	Chr: 2 files had expired Immunization Records	4/23/2021	\$25.00	\$25.00	5/11/2021	See Above	See Above
Walsingham Wee	2	Fire Safety: Fire drills were not conducted monthly	4/29/2021	\$50.00	\$50.00	5/6/2021	See Above	See Above
R'Club Cross Bayou	2	Daily Attendance: inaccurate recording	5/3/2021	\$50.00	\$50.00	5/19/2021	Class 1: 0 Class 2: 6 Class 3: 7	0 2 0
R'Club Cross Bayou	2	Toxics in reach of children	5/3/2021	\$50.00	\$50.00	5/19/2021	See Above	See Above
Celebrity Kids Club Too	2	Daily Attendance: inaccurate recording	5/6/2021	\$50.00	\$50.00	5/26/21	Class 1: 0 Class 2: 12 Class 3: 32	0 2 0
YMCA Woodlawn	2	Adult/Child ratio was not maintained. There was 1 staff observed supervising 30 children ages 3 through school age	5/10/2021	\$60.00	\$60.00	5/12/2021	See Above	See Above
Here We Grow	2	Communicable Disease-did not report cases of a communicable disease to the Epidemiology Dept.	5/11/2021	\$50.00	\$50.00	5/18/2021	See Above	See Above

Provider	Fine Class	Reason	Date of Fine	Fine	Amt Paid	Date Paid	Violations in the last 2 years	Fines in the last 2 years
A Circle of Children	2	Adult Child Ratio was not maintained	5/13/2021	\$50.00	\$50.00	5/25/21	Class 1: 0 Class 2: 16 Class 3: 33	0 7 1
A Circle of Children	2	Staff worked more than 8 hours with children in a day	5/13/2021	\$50.00	\$50.00	5/25/21	See Above	See Above
High Point NFC	2	Daily Attendance: Closing Log was not properly documented	5/17/2021	\$50.00	\$50.00	5/24/21	Class 1: 0 Class 2: 2 Class 3: 1	0 1 0
Espiritu Santo Catholic School	2	Approved Fire Inspection had a lapsed period from January to April, 2021	5/18/2021	\$50.00	\$50.00	5/18/2021	Class 1: 0 Class 2: 4 Class 3: 8	0 1 0
YMCA Woodlawn	2	Adult/child ratio was not maintained. There was 1 staff observed supervising 25 children ages 3 through school age	5/18/2021	\$75.00	\$75.00	5/26/21	See Above	See Above
Kinder Care 885	2	Fire inspection expired in February 2021	5/25/21	\$50.00	\$50.00	6/2/21	See Above	See Above

2. Family Child Care Homes Fine Report

March – April – May Fine Log

Provider	Fine Class	Reason	Date of Fine	Fine	Amount Paid	Date Paid	Violations in last 2 years	Fines in last 2 years
Cook, Barbara	2	Attendance: Provider did not have an attendance roster for children in care at time of inspection.	3/24/2021	\$50	\$50	2/24/2021	Class 1: 0 Class 2: 3 Class 3 : 3	0 1 0
Nelson, Janell	1	Unlicensed Care: Ms. Nelson continued to provide unlicensed child care. She started in a commercial space, but then relocated her child care to her residence.	5/28/2021	\$500				

3. 100 Percent Compliant Inspections in Children’s Centers

March	April	May
Skycrest CDC	Delphi Academy	Plato Academy Largo
YMCA Starkey	R'Club Seminole	The Learning Center
YMCA Ridgecrest	Anona Christian CDC	Blessed Sacrament
First Baptist	City of Largo SW Rec	Faith Community
Bumble Bee II	LSF Rainbow Village	Country Day School
YMCA Oakhurst	R'Club Ridgecrest	Gingerbread Bardmoor
R'Club Gateway	Rosie's III	R'Club Bardmoor
Sprout Clearwater	LSF Isay Gulley	Safety Harbor Montessori
R'Club Paul B, Stephens	R"Club Breeden	Tomorrows Child
Argonauta	Ponce de Leon R'Club	The Growing Place
YMCA Maximo	R'Club Eisenhower	YMCA Leila Davis
Bayfront	First Lutheran	R'Club Shore Acres
First UMC	Tampa Bay Turners	St. Petersburg Christian
Frank Pierce Rec	Hillside Christian	St. Pauls NP
R'Club Lakewood	Happy Workers	City of Gulfport Rec
ELIM	Imagination Station	PCC Christian
YMCA Jamerson	Infinite Potential	Pasadena Church P/S
Precious People	R'Club Lakeview	Madeira Beach Rec
The Ohana Preschool	Speer YMCA Preschool	Academy for Love & Learn
St. Luke ECC	LSF High Point	Thomas Jet Jackson Rec
YMCA Brooker Creek	R'Club High Point	Blossom Montessori
R'Club ELA @ Lemon Street	Little Pals	R'Club ELA Whitney
Safety Harbor Community Center	Highland Rec Center	St. Patrick
Palm Harbor Montessori	R'Club Bay Vista	Campbell Park Rec
	Childs Park Rec Center	R'Club Midtown
	Southside Parent/Child	Admiral Farragut
	Barlow	Gingerbread Azalea
	R'Club Sutherland	R'Club Pasadena
	Lake Tarpon LC	YMCA Azalea
	LSF Tarpon Center	YMCA Northwest
	YMCA Sunset Hills	R'Club Fairmount Park
	Union Academy NFC	Precious Angels
	Olympians Preschool	Elisa Nelson R'Club
	YMCA Belcher	The Growing Tree
	YMCA Frontier	Plato Academy North
	Our Lady of Lourdes	YMCA Curlew Creek
	LSF Dunedin Center	Young Days
	Main Street ELC	YMCA Plumb
	Plato Seminole	Mattie Williams NFC
	LSF Good Sam	City of Dunedin-San Jose
	R'Club Pinellas Park	Cornerstone Christian
	St. Cecillas	Kiddie City
		YMCA Curtis
		R'Club Kings Highway
		Learning Empow St Pauls
		YMCA Belleair
		R'Club Blanton
		Plato Academy Clearwater
		YMCA Skycrest

4. 100 Percent Compliant Inspections in Family Child Care Homes

March	April	May
Althea Chin-Neath	Tamsen Baker	Asha Parmar
Anita Rodriguez	E. Massion-Torres	LaQuetta Roberts
Patricia Frisch	Cynthia Sumter	Lynda Johnson
Beverly Simmons	Irene Wilson-Grior	Linda Rozo
Pamela Hinson	Claire Burns	Yvonne Martin
Katrina Jenkins	Cheryl Phillip	Kathleen Pero
Michelle Amons	Darlene Madden	Margarita Allen
Valerie Jiles	Victoria Talbot	Teresa Koppie
Susan Barron	Theresa Falzone	Lisa Marie Christoph
Stephanie Singletary	Susan Livi	Shanoah Washington-Davis
Hania Lux	Carmen Figueroa	Kathleen Schmitt
Kelly Ogle	Carmelita Motta-Tio	DaVee Henderlong
Carol Ann Fowler	Evelyn Kendrick	Susan Miller
Christine Sciandra	Vanessa Young	Veronica Mack
Kimberly Kinnecom	Janice Huntley	Bonnie Adams
Jenny Rockey	Corneathea Chance	Susan Daniels
Laurie Gallant	Patricia Powell	Shutonda Smith
Deborah Kawa		Sonya Anderson
Deborah Mimault		Julie Diersing
Molly Whitfield		Dawn Porcelli
Vanessa Robertson		Lisa Taddeo
Karen Holloway		Alvern Brown
Catherine Bishop		Margaret Pearce
Lynn Gibson		Ulrika Rosengren
Ellen Myers		Natalie Moise
Olga Gaymore		Delores Smith*
Luisa Collins		Kathleen Buckins
Jeneen Pruitt		Sekinah Bethune
Patreese Reynolds		Mary Kelley
Peggy Robinson		
Kendra Alexander	*Inactive Status	
Tiffany Bell		
Bernice Sanders		
Lenora Alexander		
Betty Brown		
Dorothy Harry		

5. Closed Centers and Homes
Closed Centers

Closed Centers March-April-May	
April	
Center Name	Reason
Adventure Academy	Property Sold
Logical Choice	Low Enrollment
Montessori at Sylvan Abbey	No Enrollment

May	
Center Name	Reason
Feather Sound Christian Preschool	Owner Decision
The Stepping Stone Preschool	Loss of Lease- moving and re-opening
Kiddin' Around Child Care	Change of Ownership
LSF Dunedin	Low Enrollment
LSF Title One Center	Combining with Jordan Park location

Closed Homes

Closed Homes March – April – May		
Name	Date Closed	Reason
Gordon Martin	3/8/21	Personnel reasons
Sharmila Lal	3/8/21	Personnel reasons
Clarisse High	3/17/21	Increase to a Large Home
Denise Vann	3/25/21	Retired
Name	Date Closed	Reason
Natalie Szawranskyj	4-1-21	retired
Name	Date Closed	Reason
Ashlie Slettvet	5/5/21	moved
Isabel Vera	5/14/21	Increase to a Large Home
Laurie Gallant	5/17/21	retired
Kelly Ogle	5/21/21	retired
Zoraya Pacheco	4/23/21 notified CCLP 5/21/21	moved

VI. Public Comment

VII. Staff Anniversaries

<p>2021 Staff Anniversaries (2nd Quarter)</p> <p>June</p> <p>Lisa Zacharia-4 years</p>
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VIII. Upcoming Meeting Dates

- September 22, 2021, 6:30 pm
- November 17, 2021, 1:30 pm

IX. Adjournment